



ALLEN COUNTY, INDIANA BUILDING DEPARTMENT

200 E Berry St Suite 180

FORT WAYNE, INDIANA 46802-1299

PHONE: (260) 449-7131

FAX (260) 449-7596

John E Caywood, Building Commissioner

ATTENTION HEATING CONTRACTORS PULLING KITCHEN HOOD PERMITS

When pulling a heating permit to install kitchen hood systems, the following guidelines will apply when scheduling a "**Grease Duct Light Test**" inspection:

- 1) A minimum 100w or 100w equivalent light bulb without a solid guard needs to be installed.
- 2) All ducts and fitting seams welded in contractor shop shall be light tested by the contractor prior to being delivered to the job site.
- 3) All welds done on job site shall have a light test and any holes found will need welded prior to inspector arriving at the job site.
- 4) When inspector arrives at job site, the light, extension cords and ladders shall be ready for inspection.
- 5) Grease duct inspections shall be performed prior to overhead installation. Inspections requested post installation is subject to penalty due to amount of time required compared to pre-installation inspection.

Any procedure that fails may be subject to a penalty and possibly subject to a re-scheduling of inspection.



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AFFIDAVIT

**I HEARBY AFFIRM THAT I HAVE RECEIVED A COPY OF THE
ALLEN COUNTY BUILDING DEPARTMENT'S GUIDELINES FOR
HOOD GREASE DUCT LIGHT TEST PROCEDURES.**

PERMIT HOLDER NAME _____
(Company Name)

Signature _____ **Date** _____

Printed Name _____

Job Site Address _____